Uttam SCHOOL FOR GIRLS

Date: 11-09-2026
Circular No. USG/26-27/069

MID-TERM EXAMINATIONS 2026

Important Information for Parents (Grades VI-VIII)

Dear Parents,

Greetings from Uttam School for Girls! As we approach the Mid-Term Examinations 2026, we would like to share some important information with you. Examinations are an integral part of the learning process and provide students with an opportunity to assess their understanding, preparation, and progress. We request your support in helping our students approach the examinations with confidence, calmness, and a positive spirit.

Commencement of Examinations

The Mid-Term Examinations will commence from Monday, September 14, 2026, as per the examination schedule shared with the students.

School Timings

The regular school timings will be 7:40 a.m. to 2:00 p.m.

7:40 – 8:00 a.m. — Assembly & CT Period
8:00 – 11:0 a.m. — EXAMINATION
11:00 – 11:20 a.m. — Lunch Break
11:20 a.m. – 2:00 p.m. — Next Examination Subject Revision & Doubt Removal — Subject teachers will conduct revision and doubt-removal classes for the next examination subject.
2:00 p.m. — DISPERSAL

Important Attendance Information

- Students will be required to follow the complete school-day schedule on examination days.
- Half-day attendance or early dispersal will not be permitted.
- All non-examination days will be treated as Preparatory Leave for students.
- If your ward has a doctor's appointment or any other commitments during exam days kindly send relevant supporting documents via the ERP.

If Your Child Is Unwell

We request parents to kindly ensure that a child who is unwell does not come to school for the examination. We understand that illness can sometimes be unavoidable. In such cases, a provision has been made for a re-examination, which will be conducted after the Mid-Term Examinations are completed.

Examination Conduct & Integrity

We would like to gently remind our students that examinations are primarily an assessment of their own learning and understanding. They are encouraged to take the examinations in the right spirit—with **honesty, integrity, confidence, and responsibility.**

Please note that the use of any unfair means will result in cancellation of the examination. A zero will be awarded in the report card, and no re-examination will be conducted for that subject.

We are confident that with the support of parents and the guidance of teachers, our students will approach these examinations sincerely and give their very best. We encourage parents to help their wards maintain a healthy routine, prepare well, get adequate rest, and enter the examination room with a calm and positive mindset.

We wish all our students the very best for their Mid-Term Examinations!

Warm regards,

Ms. Sharmila Raheja
Principal

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Parent Undertaking & Acknowledgement

I/We hereby confirm that we have read and understood the Mid-Term Examination guidelines, schedule, school timings, attendance requirements, and examination-related instructions shared by the school.

I/We take due cognisance of the information provided, including the provisions regarding illness and re-examination, the requirement to follow the complete school-day schedule, and the consequences of using unfair means during an examination.

I/We undertake to extend our full cooperation and support to the school and ensure that our ward follows the examination guidelines in the right spirit of honesty, responsibility, and integrity.

Student's Name: _____
Class & Section: _____
Parent/Guardian's Name: _____
Signature & Date: _____